የናርኮቲክ መድኃኒቶችንና የሳይኮትሮፒክ ንጥረ ነገሮችን ለመቆጣጠርና በአግባቡ ጥቅም ላይ ለማዋል የወጣ መመርያ

DIRECTIVES TO CONTROL AND PROMOTE PROPER USE OF NARCOTIC DRUGS AND PSYCHOTROPIC SUBSTANCES

የኢትየጵያ የምግብ፣ የመድሃኒትና የጤና ክብካቤ አስተዳደርና ቁጥጥር ባለስልጣን

FOOD, MEDICINE AND HEALTHCARE ADMINISTRATION AND CONTROL AUTHORITY OF ETHIOPIA

አዲስ አበባ

Addis Ababa

ጥቅምት 2006

October, 2013

መግቢያ

የናርኮቲክ መድኃኒቶችንና የሣይኮትሮፒክ ንጥረ ነገሮችን ሕገወጥ ምርት፣ ክፍፍልና አጠቃቀም መከላከልና መቆጣጠር አስፈላጊ ሆኖ በመገኘቱ፣

የናርኮቲክ መድኃኒቶችና የሣይኮትሮፒክ ንጥረ ነገሮችን ምርት አላላክ፣ አከፋፈል፣ አስተዛዘዝ፣ ዕደላና አጠቃቀም ስርዓት ባለው መንገድ እንዲከናወን በማስፈለጉ፣

ለዚህም አስተማማኝ የሆነ የናርኮቲክ መድኃኒቶችና የሣይኮትሮፒክ ንጥረነገሮችን ቁጥጥር ስርዓት መዘርጋት አስፈላጊ ሆኖ በመገኘቱ፣

በምግብ፣ የመድኃኒትና ጤና ክብካቤ አስተዳደር ቁጥጥር አዋጅ ቁጥር 661/2002 **አንቀጽ** 55(3) **መሰረት ይህ መመሪያ ወጥቷል፡፡**

ክፍል አንድ

ጠቅላላ

1. **አጭር ርዕስ**

   ይህ መመሪያ "የናርኮቲክ መድኃኒቶችንና የሣይኮትሮፒክ ንጥረ ነገሮችን ለመቆጣጠርና በአግባቡ ጥቅም ላይ ለማዋል የወጣ መመሪያ ቁጥር 17/2006 ተብሎ ሊጠቀስ ይችላል፡፡

2. **ትርጓሜ**፡

የቃሉ አገባብ ሌላ ትርጉም የሚያሰጠው ካልሆነ በስተቀር በዚህ መመሪያ ውሰጥ፤

1. "የናርኮቲክ መድኃኒት" ማለት ኢትዮጵያ በተቀበለችው የተባበሩት መንግስታት የናርኮቲክ መድኃኒቶች ቁጥጥር ስምምነት መሰረት አለም አቀፍ ቁጥጥር የሚደረግበት መድኃኒት ሲሆን ባለስልጣኑ የናርኮቲክ መድኃኒት ብሎ የሚሰይመውንም ይጨምራል፡፡
2. "የሣይኮትሮፒክ ንጥረ ነገር" ማለት ኢትዮጵያ በተቀበለችው የተባበሩት መንግስታት የሣይኮትሮፒክ ንጥረ ነገሮችን ቁጥጥር ስምምነት መሰረት አለም አቀፍ ቁጥጥር የሚደረግበት መድኃኒት ሲሆን ባለስልጣኑ የሣይኮትሮፒክ ንጥረ ነገር ብሎ የሚሰይመውንም ይጨምራል፡፡
3. "የጤና ተቋም" ማለት የጤና ማበልጸግ፣ የበሽታ መከላከል፣ ማከምና መልሶ ማቋቋም ስራዎችን ወይም የመድኃኒት ንግድ ስራን ወይም አገልግሎት የሚያከናውን ማንኛውም የመንግስት፣ መንግስታዊ ያልሆነ ወይም የግል ተቋም ነው፡፡
4. "ባለስልጣን" ማለት የኢትዮጵያ የምግብ፣ የመድኃኒትና ጤና ክብካቤ አስተዳደርና ቁጥጥር ባለስልጣን ነው፡፡
5. " አግባብ ያለው አካል" ማለት እንደአግባቡ አስፈጻሚ አካሉ ወይም የምግብ፣ መድኃኒትና የጤና ነክ ቁጥጥር የሚደረግበት ተቋም ተግባራትን በክልል ደረጃ ማከናወን ሥልጣን የተሰጠው የክልል መንግሥትአካል ወይም በህግ ሥልጣን የተሰጠው ሌላ አካል ነው፡፡
6. "የመድኃኒት ንግድ ተቋም" ማለት የናርኮቲክ መድኃኒቶች ወይም ሳይኮትሮፒክ ንጥረ

7. ነገሮች ለማስመጣት፣ ለመላክ፣ ለማምረት፣ ለማከፋፈል፣ ለማከማቸት፣ ለመያዝ ወይም ለመቸርቸር ከሚመለከተው አካል የብቃት ማረጋገጫና የንግድ ፍቃድ የተሰጠው ተቋም ነው፡፡

ክፍል ሁለት

ስለ ልዩ ፈቃድና የፈቃድ አሰጣጥ

3. የልዩ ፈቃድ አስፈላጊነት

1) ማንኛውም ሰው ናርኮቲክ መድኃኒቶች ወይም ሳይኮትሮፒክ ንጥረ ነገሮች ለማስመጣት፣ ለመላክ፣ ለማምረት፣ ለማከፋፈል፣ ለማከማቸት፣ ለመያዝ፣ ለኬሚካል ምርመራ ወይም ለጥናታዊ ምርምር ለመጠቀም ከባለስልጣኑ ልዩ ፈቃድ ማውጣት አለበት፡፡

2) በዚህ አንቀጽ ንዑስ አንቀጽ 1 መሠረት ልዩ ፈቃድ የሚሰጠው መድኃኒት ማስመጣትን፣ መላክን፣ ማምረትን፣ ማከፋፈልን ወይም ማከማቸትን ወይም የጤና አገልግሎት መስጠትን በሚመለከት የብቃት ማረጋገጫ የምስክር ወረቀት ላለው ሰው ብቻ ይሆናል፡፡

3) ማንኛውም በዚህ አንቀፅ ንዑስ አንቀፅ 1 ስር የተጠቀሱትን ተግባራት ለማከናወን የሚፈልግ ሰው በዚህ መመሪያ አንቀፅ 5 መሰረት ማመልከቻ ማቅረብ አለበት፡፡

4. ልዩ ፈቃድ የሚያስከለክሉ ተግባራት

ማንኛውም ሰው ከዚህ በታች የተዘረዘሩትን ተግባራት ፈፅሞ ሲገኝ የናርኮቲክ መድኃኒትንና የሳይኮትሮፒክ ንጥረ ነገርን ለመያዝ የሚስችለውን ልዩ ፈቃድ ማግኘት አይችልም፡፡

1) በሱሰኝነት፣ በሕገወጥ የናርኮቲክ መድኃኒቶች ወይም ሣይኮትሮፒክ ንጥረ ነገሮችን አዘዋዋሪነት፣ ወይም እነዚህኑ ወንጀሎች ለመፈጸም ሙከራ ያደረገ ወይም ያሴበረበረ ወይም የተሴበረበሩ ማስረጃዎችን የተጠቀመ ወይም ለመጠቀም የሞከረ፣

2) የናርኮቲክ መድኃኒቶችን ወይም ሣይኮትሮፒክ ንጥረ ነገሮችን ለመያዝ አመቺ የሆነ ክፍል ወይም ቁሣቁስ ከሌለ፣

5. የማስመጣት ወይም የመላክ ልዩ ፈቃድ ለማግኘት የሚቀርብ ማመልከቻ

1) በዚህ መመሪያ አንቀጽ 3 የተገለጸውን ልዩ ፍቃድ ለማግኘት ለባለስልጣኑ የሚቀርብ ማመልከቻ በሁለት ቅጂ ተዘጋጅቶ የሚቀርብ ሲሆን የሚከተሉት መረጃዎች መያዝ ይኖርበታል፡-

(ሀ) የአመልካቹ ሙሉ ስም፣ ሙያ፣ ዜግነት፣

(ለ) የድርጅቱን ስምና አድራሻ፣

(ሐ) የንግድ አይነት፣

(መ) የመድኃኒቱ ወይም የንጥረ ነገሩ ወይም ጥሬ ዕቃ ስም፣ ዓይነትና ጥንካሬ ማካተት አለበት

2) ባለስልጣኑ እንደ አግባቡ የቀረበውን ማመልከቻ ተስተካክሎ በድጋሚ እንዲቀርብ ለመቀነስ ወይም ክብደት ለማሻሻል ወይም አስፈላጊ ያልሆኑትን ከዝርዝር የማውጣት ሥልጣንና ኃላፊነት አለው፡

6. የማስመጣት ወይም የመላክ ልዩ ፈቃድ ስለመስጠት፣

1) ባለስልጣኑ ማንኛውም ናርኮቲክ መድኃኒት ወይም ሳይኮትሮፒክ ንጥረ ነገር ወይም ጥሬ ዕቃ ወደ አገር ውስጥ እንዲገባ ልዩ ፍቃድ የሚሰጠው፣

(ሀ) መድኃኒቱ በብሔራዊ የመድኃኒት መዘርዝር ውስጥ የተካተተ ከሆነ፣

(ለ) መድኃኒቱ በአገሪቱ ውስጥ ለሕክምና አገልግሎት፣ ለሣይንሣዊ ምርምር

ወይም ለሌላ ሕጋዊ ተግባር አስፈላጊ መሆኑ ሲረጋገጥ

2) ባለስልጣኑ ማንኛውም በአገር ውስጥ የተመረተ ናርኮቲክ መድኃኒት ወይም ሳይኮትሮፒክ ንጥረ ነገር ወይም ጥሬ ዕቃ ከአገር እንዲወጣ ልዩ ፈቃድ የሚሰጠው፣ ላኪው ድርጅት ከተቀባይ አገር ከሚገኘው ተቆጣጣሪ ባለስልጣን ልዩ የማስመጣት ፍቃድ ሲያቀርብ ይሆናል፡፡

3) ማመልከቻው ተሟልቶ ከቀረበ በሁለት የስራ ቀናት ውስጥ ድርጅቱ ፈቃድ ያገኛል፣

7. **ወደ ሀገር ውስጥ ስለማስገባት**

1) ማንኛውም ሰው ናርኮቲክ መድኃኒት ወይም ሳይኮትሮፒክ ንጥረ ነገር ወደ ሀገር ውስጥ ለማስገባት፡-

(ሀ) በባለስልጣኑ የተሰጠ ልዩ የማስገቢያ ፈቃድ፣
(ለ) መድኃኒቱ የሚመጣው በአየር መንገዣ ሆኖ ለብቻው የታሸገ፣እና
(ሐ) ለዚህ አላማ ብቻ የተዘጋጀ ኢንቮይስ፣
ማሟላት አለበት፡፡

2) ማንኛውም ሰው ናርኮቲክ መድኃኒት ወይም ሳይኮትሮፒክ ንጥረ ነገር ከመውጫና መግቢያ በር ላይ ለማስለቀቅ የሚከተሉትን ሰነዶች ከማመልከቻው ጋር አያይዞ ማቅረብ አለበት፣

(ሀ) የምዝገባ ምስክር ወረቀት (Registration certeficate) ፣
(ለ) ለእያንዳንዱ መለያ ቁጥር የተሰጠው የይዘት ምስክር ወረቀት (Batch Analysis Certificate) ዋና ወይም ቅጅውን ፣
(ሐ) የስሪት አገር ማረጋገጫ ሰርተፊኬት (Certeficate of Origin) ፣
(መ) የእቃ ዝርዝር መግለጫ ሰነድ (Packing List)፣

(ሠ) **ቢል ኦፍ ሎዲንግ ወይም ኤርዌይ ቢል** (Bill of Loading or Airway Bill) ፤

(ረ) **ኢንቮይስ** (Comercial Invoice) ፤ **እና**

(ሰ) **የቅድመ መግቢያ ፈቃድ ሰርተፊኬት** (Pre-import permit certificate)

3) **ባለስልጣኑ በመውጫና መግቢያ በር ላይ የቀረበለትን ሰነድ ትክክለኛነት በማረጋገጥ የመልቀቂያ ፈቃድ ይሰጣል፡፡ የመልቀቂያ ፈቃድ ኮፒም ለገቢዎችና የጉምሩክ ባለስልጣን እና ለአስመጪው ወይም ለላኪው ድርጅት ይሰጣል፡፡**

8. <u>የማስገባት ልዩ ፈቃድ ኮፒዎች ስርጭት</u>

ባለስልጣኑ ናርኮቲክ መድኃኒት ወይም ሳይኮትሮፒክ ንጥረ ነገር ለማስገባት የሚሰጠው ልዩ ፍቃድ በአራት ቅጂ የሚዘጋጅ ሆኖ፣

1) **ዋናው ቅጂ ለአስመጪው የሚሰጥ ሆኖ አስመጪው ቅጅውን ለላኪው ድርጅት መላክ አለበት፡፡**
2) **ባለስልጣኑ ሁለተኛውን ቅጂ ላኪው ድርጅት ለሚገኝበት አገር ተቆጣጣሪ አካል ይልካል፡፡**
3) **ባለስልጣኑ ሶስተኛውን ቅጂ መድኃኒቱ ወይም ንጥረ ነገሩ ወይም ጥሬ ዕቃው በሚገባበት የመውጫና መግቢያ በር ለሚገኝ የጉምሩክ ባለስልጣን ለክትትል ይላካል፡፡**
4) **አራተኛ ቅጂ ለባለስልጣኑ ቀሪ ይሆናል፡፡**

9. <u>ስለ ልዩ ፈቃድ የአገልግሎት ጊዜ ገደብ</u>

1) **የናርኮቲክ መድኃኒቶች ወይም የሳይኮትሮፒክ ንጥረ ነገሮችን ለማስመጣት ወይም ለመላክ የሚሰጥ ልዩ ፈቃድ የሚያገለግለው ከተሰጠበት ቀን ጀምሮ በዘጠና ቀናት ውስጥ አንድ ጊዜ ለማስመጣት ወይም ለመላክ ብቻ ይሆናል፡፡**

2) የተሰጠው ልዩ ፈቃድ በተጠቀሰው የጊዜ ገደብ ውስጥ ጥቅም ላይ ሳይውል ሲቀርና ለባለስልጣኑ ሲመለስ ወይም የተሰጠው ልዩ ፈቃድ የጠፋ ከሆነ መጥፋቱን የሚያረጋግጥ መረጃ ሲቀርብ የተሰጠው ልዩ ፈቃድ ተሰርዞ በምትኩ አዲስ ልዩ ፈቃድ ሊሰጥ ይችላል፡፡

ክፍል ሶስት

ስለማዘዝና ስለማደል

10. የናርኮቲክ መድኃኒትና የሣይኮትሮፒክ ንጥረ ነገርን ማደልና ማዘዝ

1) ማንኛውም የናርኮቲክ መድኃኒትና የሣይኮትሮፒክ ንጥረ ነገርን እንዲያዝ የተፈቀደለት የጤና ባለሙያ መድኃኒትን ወይም ንጥረ ነገርን ማዘዝ የሚችለው ለዚሁ ተብሎ በተዘጋጀው ልዩ የማዘዣ ወረቀት ብቻ ነው፡፡

2) ማንኛውም የጤና ተቋም የናርኮቲክ መድኃኒትና የሣይኮትሮፒክ ንጥረ ነገርን ማደል የሚችለው ለዚሁ ተብሎ በተዘጋጀው ልዩ የማዘዣ ወረቀት ብቻ ይሆናል፡፡

3) ማንኛውም የጤና ባለሙያ የናርኮቲክ መድኃኒትና የሣይኮትሮፒክ ንጥረ ነገር ማዘዣ ወረቀት የተጨበረበረ፣ የተደለዘ ወይም ጊዜው ያለፈበት መሆኑን እያወቀ ማደል ወይም መሸጥ አይችልም፡፡

4) ማንኛውም የጤና ባለሙያ የናርኮቲክ መድኃኒትና የሣይኮትሮፒክ ንጥረ ነገርን በተፈቀደለት የሕክምና ባለሙያ ላልታዘዘለት ሰው ማደል ወይም መሸጥ ወይም እንዲጠቀም ማድረግ የተከለከለ ነው፡፡

5) ማንኛውም የጤና ባለሙያ የናርኮቲክ መድኃኒትና የሣይኮትሮፒክ ንጥረ ነገር ለራሱ ማዘዝ አይችልም ፡፡

6) ማንኛውም የጤና ባለሙያ የናርኮቲክ መድኃኒትና የሣይኮትሮፒክ ንጥረ ነገርለማዘዝ የሚያስችል ልዩ ፈቃድ ቢኖረውም ያለበቂ ምክንያት ወይም ከተገቢው መጠን በላይ ማዘዝ አይችልም ፡፡

11. <u>የናርኮቲክ መድኃኒትና የሣይኮትሮፒክ ንጥረ ነገር ለማዘዝ የተፈቀደለት የጤና ባለሙያ</u>

የናርኮቲክ መድኃኒትና የሣይኮትሮፒክ ንጥረ ነገር ማዘዝ የሚችለው በሙያው እንዲሰራ ሕጋዊ ፈቃድ ከሚመለከተው አካል ያገኘና የሙያው ደረጃ የሚፈቅድለት የሕክምና ባለሙያ ብቻ ይሆናል፡፡

12. <u>የናርኮቲክ መድኃኒትና የሣይኮትሮፒክ ንጥረ ነገር አስተዛዘዝ ስርዓት</u>

1) ማንኛውም የናርኮቲክ መድኃኒትና የሣይኮትሮፒክ ንጥረ ነገር ልዩ ማዘዣ ወረቀት የሚከተሉትን መረጃዎች መያዝ አለበት፣

(ሀ) የታዘዘበት ቀን፣
(ለ) የታካሚውን ስም፣ ዕድሜ፣ ጸታ፣ አድራሻና የካርድ ቁጥር፣ የህመሙ ዓይነት ወይም አለም አቀፍ መለያ ኮድ ቁጥር፣
(ሐ) የመድኃኒቱ ስም፣ ጥንካሬ፣ የዝግጅት ዓይነት፣ ብዛት፣ የታዘዘለት ቀን ብዛትና የአወሳሰድ መመሪያ በግልጽ የተጻፈበት፣
(መ) ያዘዘው ባለሙያ ስም፣ አድራሻ፣ የሙያ ምዝገባ ፍቃድ ቁጥርና ፊርማ፣
(ሠ) ያደለው ባለሙያ ስም፣ አድራሻና ፊርማ፣
(ረ) የታዘዘበትን ጤና አገልግሎት ተቋም ማህተም የያዘ መሆን አለበት፡፡

2) የማዘዣ ወረቀቱ በብዕር የተጻፈና የተፈረመ መሆን አለበት፡፡

13. የናርኮቲክ መድኃኒትና የሣይኮትሮፒክ ንጥረ ነገር ስለማደል

1) ማንኛውም የጤና ባለሙያ ልዩ ማዘዣ ወረቀቱ በዚህ መመሪያ አንቀጽ 12 ንዑስ ቁጥር 1 ስር የተጠቀሱትን ካለሚላ በስተቀር የናርኮቲክ መድኃኒትና የሣይኮትሮፒክ ንጥረ ነገርን ማደል አይችልም፡፡

2) ማንኛውም የናርኮቲክ መድኃኒትና የሣይኮትሮፒክ ንጥረ ነገር የታዘዘበት የማዘዣ ወረቀት የአገልግሎት ጊዜው ከታዘዘበት ቀን ጀምሮ ለአሥራ አምስት /15/ ቀን ብቻ ነው፡፡

3) ማንኛውም የጤና ባለሙያ ዕድሜው ከአሥራ አምስት /15/ ዓመት በታች ለሆነ ሰው ለራሱም ሆነ" ለቤተሰቡ ወይም ለሌላ ሰው የናርኮቲክ መድኃኒትና የሣይኮትሮፒክ ንጥረ ነገርን መስጠት ወይም ማደል የለበትም፡፡

ክፍል አራት

ስለ ሪኮርድና ሪፖርት

14. ጠቅላላ

1) ማንኛውም የናርኮቲክ መድኃኒትና የሣይኮትሮፒክ ንጥረ ነገር ያመረተ፣ ያስመጣ፣ የላከ፣ ወይም ያከፋፈለ ሰው& የየዕለት የሥራ ክንውን መረጃ መያዝ አለበት፡፡

2) ማንኛውም ፈቃድ የተሰጠው ሰው ስላመረተው፣ ስላስመጣው፣ ስለላከው ወይም ስላከፋፈለው የናርኮቲክ መድኃኒትና የሣይኮትሮፒክ ንጥረ ነገር ወይም ጥሬ ዕቃዎችን ለባለስልጣኑ ሪፖርት ማቅረብ አለበት፡፡

15. ሪኮርድ አያያዝ

1) ማንኛውም የናርኮቲክ መድኃኒትና የሣይኮትሮፒክ ንጥረ ነገር የመድኃኒት ንግድ ተkም ፣

(ሀ) ስላስመጣው ናርኮቲክ መድኃኒት በቅጽ NPS/01/A፣

(ለ) ስላስመጣው ሣይኮትሮፒክ ንጥረ ነገር በቅጽ NPS/01/B፣

(ሐ) ስለላከው የናርኮቲክ መድኃኒት በቅጽ NPS/02/A፣

(መ) ስለላከው ሣይኮትሮፒክ ንጥረ ነገር በቅጽ NPS/02/B፣

(ሠ) ስላከፋፈለው የናርኮቲክ መድኃኒት በቅጽ NPS/03/A፣

(ረ) ስላከፋፈለው ሣይኮትሮፒክ ንጥረ ነገር በቅጽ NPS/03/B፣

መረጃ መያዝ አለበት

2) ማንኛውም የናርኮቲክ መድኃኒትና የሣይኮትሮፒክ ንጥረ ነገር አምራች ድርጅት፣

(ሀ) ያስመጣውንና የተጠቀመውን የናርኮቲክና ሣይኮትሮፒክ ጥሬ ዕቃዎች በቅጽ NPS/02/D

(ለ) ያመረተውን ናርኮቲክ መድኃኒት በቅጽ NPS/01/D

(ሐ) ያመረተውን ሳይኮትሮፒክ ንጥር ነገር በቅጽ NPS/01/E

(ሠ) ያከፋፈለውን ናርኮቲክ መድኃኒት በቅጽ NPS/03/A፣

መያዝ አለበት

3) ማንኛውም የጤና ተቋም

(ሀ) የገዛውን ወይም ያገኘውን የናርኮቲክ መድኃኒት ወይም የሣይኮትሮፒክ ንጥረነገር በሞዴል 19 ወይም በተቋሙ ሕጋዊ የገቢ ደረሰኝ ገቢ ማድረግ አለበት፡፡

(ለ) የመድኃኒት ማደያ ክፍል ያደለውን የናርኮቲክ መድኃኒት ወይም የሣይኮትሮፒክ ንጥረ ነገር በሞዴል 22 ወይም በተቋሙ ሕጋዊ የወጪ ደረሰኝ ወጪ ማድረግ አለበት፡፡

(ሐ) በማዘጋጥ ወረቀት መሰረት ለውስጥ ታካሚዎች ያደላቸውን የናርኮቲክ መድኃኒትን በቅጽ NPS/08/A እና ሣይኮትሮፒክ ንጥረ ነገርን በቅጽ NPS/08/B መረጃ መያዝ አለበት፡፡

(መ) በማዘጋጥ ወረቀት መሰረት ለተመላላሽ ታካሚዎች ያደላቸውን ናርኮቲክ መድኃኒት በቅጽ NPS/09/A እና ሣይኮትሮፒክ ንጥረ ነገር በቅጽ NPS/09/B መረጃ መያዝ አለበት፡፡

4) ማንኛውም የመድኃኒት ንግድ ተቋም የናርኮቲክ ወይም የሣይኮትሮፒክ ንጥረ ነገርን የገዛበትን ኢንቮይስ በፋይል እንደቅደም ተከተላቸው በመመዝገብ ከአምስት ዓመት ለማያንስ ጊዜ መረጃ መያዝ አለበት፡፡

16.<u>የሪፖርት አቀራረብ</u>

1) ማንኛውም የመድኃኒት ንግድ ተkም ፣

(ሀ) ያስመጣውን የናርኮቲክ መድኃኒትን ወይም የሣይኮትሮፒክ ንጥረ ነገርን በቅጽ NPS/01/A፣ NPS/01/B እንደ ቅደም ተከተላቸው በየሩብ አመቱ መጨረሻ ለባለስልጣኑ ሪፖርት ማድረግ አለበት፡፡

(ለ) የላከውን የናርኮቲክ መድኃኒትን ወይም የሣይኮትሮፒክ ንጥረ ነገርን በቅጽ NPS/02/A፣ NPS/02/B እንደ ቅደም ተከተላቸው በየሩብ አመቱ መጨረሻ ለባለስልጣኑ ሪፖርት ማድረግ አለበት፡፡

(ሐ) ያከፋፈለውን የናርኮቲክ መድኃኒትን ወይም የሣይኮትሮፒክ ንጥረ ነገርን በቅጽ NPS/03/A፣ NPS/03/B እንደ ቅደም ተከተላቸው በየሩብ አመቱ መጨረሻ ለባለስልጣኑ ሪፖርት ማድረግ አለበት፡፡

(መ) የናርኮቲክ መድኃኒትን ወይም የሣይኮትሮፒክ ንጥረ ነገርን በቅጽ NPS/04/A፣ NPS/04/B እንደ ቅደም ተከተላቸው በዓመቱ መጨረሻ ለባለስልጣኑ ሪፖርት ማድረግ አለበት፡፡

2) ማንኛውም አምራች

(ሀ) ያመረተውን የናርኮቲክ መድኃኒትን ወይም የሣይኮትሮፒክ ንጥረ ነገርን በቅጽ NPS/01/D፣ NPS/01/E እንደ ቅደም ተከተላቸው በየሩብ አመቱ መጨረሻ ለባለስልጣኑ ሪፖርት ማድረግ አለበት፡፡

(ለ) ያስመጣዉን የናርኮቲክ መድኃኒትን ወይም የሣይኮትሮፒክ ንጥረ ነገርን በቅጽ NPS/02/D ፣ NPS/02/E እንደ ቅደም ተከተላቸው በየሩብ አመቱ መጨረሻ ለባለስልጣኑ ሪፖርት ማድረግ አለበት፡፡

(ሐ) የላከዉን የናርኮቲክ መድኃኒትን ወይም የሣይኮትሮፒክ ንጥረ ነገርን በቅፅ

NPS/02/A፣ NPS/02/B እንደ ቅደም ተከተላቸው በየሩብ አመቱ መጨረሻ ለባለስልጣኑ ሪፖርት ማድረግ አለበት፡፡

(መ) ያከፋፈለውን የናርኮቲክ መድኃኒትን ወይም የሣይኮትሮፒክ ንጥረ ነገርን በቅጽ NPS/03/A እና NPS/03/B እንደ ቅደም ተከተላቸው በየሩብ አመቱ መጨረሻ ለባለስልጣኑ ሪፖርት ማድረግ አለበት፡፡

(ሠ) የናርኮቲክ መድኃኒትን፣ ሳይኮትሮፒክ ንጥረ ነገርንና ጥሬ እቃዎች በቅጽ NPS/04/A, NPS/04/B እና NPS/03/D እንደ ቅደም ተከተላቸው በዓመቱ መጨረሻ ለባለስልጣኑ ሪፖርት ማድረግ አለበት፡፡

3) ማንኛውም የጤና ተቋም ስለገዛውና ስላደለው የናርኮቲክ መድኃኒትን ወይም የሣይኮትሮፒክ ንጥረ ነገር አስመልክቶ በዓመቱ መጨረሻ በቅጽ NPS/15/A እና NPS/15/B እንደ ቅደም ተከተላቸው ለክልል ጤና ቢሮ ሪፖርት ማድረግ አለበት፡፡

4) ማንኛዉም የክልል ጤና ቢሮ በስሩ ከሚገኙ የጤና ተቋማት ስለተሰራጨ የናርኮቲክ መድኃኒትን ወይም የሣይኮትሮፒክ ንጥረ ነገር መረጃ በመሰብሰብ እስከ ጥር 30 በቅፅ NPS/16/A እና NPS/16/B ለባለስልጣኑ ሪፖርት ማድረግ አለበት፡፡

5) ማንኛውም እስፔሻላይዝድ የጤና ተቋም ስለገዛውና ስላደለው የናርኮቲክ መድኃኒትን ወይም የሣይኮትሮፒክ ንጥረ ነገር በዓመቱ መጨረሻ በቅፅ NPS/15/A እና NPS/15/B እንደ ቅደም ተከተላቸው ለባለስልጣኑ ወይም ለባለስልጣኑ ቅርንጫፍ ፅ/ቤት ሪፖርት ማድረግ አለበት፡፡

ክፍል አምስት

ስለ አስተዳዳራዊ እርምጃዎች

17.ፈቃድ ስለማገድና ስለመሰረዝ

1) ልዩ ፍቃዱ የሚሰረዘው፣

ሀ) ድርጅቱ አግባብ ባለው አካል በንግድ ሥራ ወይም አገልግሎት እንዳይሰማራ መከልከሉ ሲረጋገጥ፣

ለ) ድርጅቱ ልዩ ፍቃዱ ከተሰጠበት አላማ ተቃራኒ ተግባር ሲፈጸም ከተገኘ፣

ሐ) ልዩ ፍቃድ የተሰጠባቸው መመዘኛዎች ሲጓደሉ፣

መ) በአንቀጽ 4 በተጠቀሰው መሰረት ባለፍቃዱ ጥፋተኛ ሆኖ ከተገኘ፣

2) ፍቃድ ሲታገድም ሆነ ሲሰረዝ ባለስልጣኑ ጉዳዩ የሚመለከታቸው መ/ቤቶች እንዲያውቁት ያደርጋል።

3) በተሰጠው የጊዜ ገደብ ሥራ ላይ ያልዋለ ልዩ ፍቃድ በቂ ምክንያት ወይም ማስረጃ ሲቀርብበትና አሳማኝ ሆኖ ሲገኝ ብቻ ሊራዘም ይችላል።

18. ልዩ ፈቃድን ስለመመለስ

ማንኛዉም ድርጅት፣

1) ልዩ ፈቃዱ ከታገደ ፣ ከተሰረዘ ወይም ሳይታደስ ከቀረ፣
2) በስሙ ልዩ ፈቃዱ ያወጣው ባለሙያ ከሞተ ወይም
3) የሚሰጠዉ አገልግሎት ለሕብረተሰቡ ጤና አደገኛ ነዉ ብሎ በባለሥልጣኑ ከታመነ ወይም ድንገተኛ የሕብረተሰብ የጤና ችግር ሊፈጠር ይችላል ተብሎ ከታመነ፣ ልዩ ፈቃዱን በሁለት ቀን ዉስጥ ለባለስልጣኑ መመለስ አለበት.

19. ስለቅሬታ አቀራረብ

ማንኛዉም ሰዉ የልዩ ፈቃድ ወረቀት አሰጣጥ፣ እድሳት፣ እገዳና ስረዛ ወይም ሌሎች ባለሥልጣኑ የሚወስዳቸዉ እርምጃዎችን በተመለከተ ቅር ከተሰኘ አቤቱታውን በአንድ ወር ጊዜ ዉስጥ ባለስልጣኑ ላቋቋመዉ ቅሬታ ሰሚ አካል ማቅረብ ይችላል።

20. **<u>እገዳና ስረዛ ስለማንሳት</u>**

ማንኛውም የብቃት ማረጋገጫ ምስክር ወረቀት የታገደበት ወይም የተሰረዘበት ድርጅት የተጣለበት እገዳ ወይም ስረዛ ሊነሳለት የሚችለው በዚህ መመሪያ አንቀፅ 19 መሰረት ቅሬታ አቅርቦ ቅሬታው ተቀባይነት አግኝቶ ሲወሰን ይሆናል፡፡

21. **<u>የናርኮቲክ መድኃኒት ወይም የሣይኮትሮፒክ ንጥረ ነገር ስለማስተላለፍ</u>**

ማንኛውም ስራውን በራሱ ፈቃድ ያቋረጠ፣ እገዳ ወይም ስረዛ የተጣለበት ድርጅት በእጁ ያለ አገልግሎት ላይ መዋል የሚችሉ የናርኮቲክ መድኃኒት ወይም የሣይኮትሮፒክ ንጥረ ነገር ባለስልጣኑን በማስፈቀድ ልዩ ፈቃድ ላላቸው ድርጅቶች በተሰጠው ጊዜ ገደብ መሸጥ፣ ማከፋፈል ወይም ማስተላለፍ አለበት፡፡

<u>ክፍል ስድስት</u>

<u>ልዩ ልዩ ድንጋጌዎች</u>

22. **<u>ስለ አያያዝ</u>**

ማንኛውም የጤና ተkም የናርኮቲክ መድኃኒትን ወይም የሣይኮትሮፒክ ንጥረ ነገር፣ ኢንቮይስ፣ የሪኮርድ ቅጽ መዛግብት፣ የማዘዣ ወረቀትና የመሳሰሉትን ቁልፍ ባለው የብረት ሣጥን ወይም በተለየ ክፍል ውስጥ ማስቀመጥና ቁልፉም በተፈቀደለት ባለሙያ ብቻ እንዲያዝ ማድረግ አለበት፡፡

23. **<u>ስለ አወጋገድ</u>**

1) ማንኛውም የአገልግሎት ጊዜው በማብቃቱ ወይም በመበላሸቱ የተነሳ ጥቅም ላይ የማይውል የናርኮቲክ መድኃኒት ወይም የሣይኮትሮፒክ ንጥረ ነገር ወይም ጥሬ ዕቃ አወጋገድ ስርዓት እንደሚከተለው ይሆናል፣

(ሀ) ተጠሪነታቸው ለክልል ጤና ቢሮ የሆኑ ጤና ተkማት ለሚገኙበት ክልል ጤና

ቢሮ ዞን ወይም ለወረዳ የጤና ጽ/ቤት ጥያቄ በማቅረብ እንዲወገድ ማድረግ አለባቸው፡፡ ስለመወገዱም በቅጽ NPS/14 የምስክር ወረቀት በመስጠት ለባለስልጣኑ ሪፖርት ማድረግ አለባቸው፡፡

(ለ) ተጠሪነታቸው ለባለስልጣኑ ወይም ለባለስልጣኑ ቅርንጫፍ ጽ/ቤት ጥያቄ በማቅረብ እንዲወገድ ማድረግ አለባቸው፡፡ ስለመወገዱም በቅጽ NPS/14 የምስክር ወረቀት ይሰጣል፡፡

2) በሕገወጥ ዝውውር፣ ምርት ወይም ገበያ ውስጥ የተገኙ ወይም የተያዙ የናርኮቲክ መድኃኒት ወይም የሣይኮትሮፒክ ንጥረ ነገር ዓለም አቀፍ ስምምነቶች በሚደነግጉትና በባለስልጣኑ የመድኃኒት አወጋገድ መመሪያ መሰረት እንዲወገዱ ይደረጋል፡፡

24.<u>የተሻሩ ህጎች</u>

1) የናርኮቲክና ሳይኮትሮፒክ መድሀኒቶችን ለመቆጣጠርና በአግባቡ ጥቅም ላይ ለማዋል የወጣ መመሪያ ጥር 1996 በዚህ መመሪያ ተሽሯል፡፡

2) ይህንን መመሪያ የሚቃረን ማንኛዉም መመሪያ ወይም የአሠራር ልምድ በዚህ መመሪያ ውስጥ የተመለከቱ ጉዳዮችን በሚመለከት ተፈጻሚነት አይኖረዉም፡፡

25.<u>መመሪያው የሚጸናበት ጊዜ</u>

ይህ መመሪያ ከጥቅምት 1 ቀን 2005 ዓ.ም ጀምሮ ተፈጻሚ ይሆናል፡፡

የሁሉ ደነቀዉ

ዋና ዳይሬክተር

የኢትዮጵያ የምግብ የመድኃኒት የጤና ክብካቤ አስተዳደርና ቁጥጥር ባለሥልጣን

INTRODUCTION

WHERE AS, it is found necessary to deter the illicit production, distribution and use of narcotic drugs and psychotropic substances

WHERE AS, it is found necessary to regulate the import, export, distribution,prescription, dispensing and use of narcotic drugs and psychotropic substances;

WHERE AS,to achieve these ends it is essential to lay down a secured narcotic drugs and psychotropic substances control system;

NOW THEREFORE in accordance with the Food, Medicine and Health Care Administration and Control Proclamation No. 661/2009 and Article 55(3) a Directive is hereby issued as follows.

PART ONE

GENERAL

1. Short Title

This Directive may be cited as “Directive to Control and promote proper use of
Narcotic Drugs and Psychotropic Substances No. 17 therein

2. Definitions

In this Guideline, unless the context provides otherwise;

1. **“Narcotic Drug”** shall mean any drug subject to control according toNarcotic Drugs conventions of the United Nations ratified by Ethiopia. Thisshall also include a drug that is categorized as narcotic drug by the Food, Medicine and Health Care Administration and Control Authority.

2. **“Psychotropic Substance”** shall mean any substance subject to controlaccording to psychotropic substances convention of the United Nationsratified by Ethiopia. This shall also include a substance that is categorized aspsychotropic substance by the Food, Medicine and Health Care Administration and Control Authority.

3. **“Health Institution”** shall mean any governmental, non-governmental or private institution that carry out promotive, preventive, curative andrehabilitative activities or medicine trade or services;
4. **“Authority”** shall mean the Food, Medicine and Health Care Administration and Control Authority of Ethiopia.

5. “**Appropriate organ”** “appropriate organ” means, as the case may be,the executive organ or a state government organ authorized to implement food, medicine and controllable health related institution administration and control activities at a region level or other organ authorized by law.

6. **“Drug trading institution”** shall mean an institution authorized or issued certificate of competence and/or trade license by the Authority and/or otherconcerned body to produce, import, export, whole sale and retail of Narcoticdrugs, psychotropic substances or precursor chemicals.

PART TWO

LICENSE AND LICENSING PROCEDURE

3. Requirements for Licensing

1. No person shall manufacture, import, export, distribute, hold, or store narcotic drugs and psychotropic substances or perform chemical analysis or research on same unless it is licensed.

2. In accordance with sup article (1) of this Article a license is issued only for a person who have a certificate of competence from the appropriate organ to import,export,manufacture,distribut or store drugs or delivering health service.

3. Any person desiring to oprate activities mentiond in this Article of sub article (1) shall complete the application form in accordance article 5.

4. Prohibition from Licensing

Any person who engaged on any of the following activities cannot get a license which permit to hold narcotic drugs or psychotropic substances:

1. Any offence against drug abuse, illega narcotic drugs or psychotropic substances
   trafficking, or enactment to commit any such offence, or forgery, the use of forged documents, assumption of false identity, or anyone convicted of planning to commit any such offence.

2. Where there are no adequate rooms or facilities to keep narcotic drugs or psychotropic Substances.

5. Applications for Import or Export permit

1. The application for obtainment of a special license under Article 3 shall be submitted in duplicate to the Authority and shall contain the following information.

   a) Name in full, profession, and nationality of the applicant.

b) Name of the institution and its address.
c) The kind of trade in Narcotic Drugs and Psychotropic Substances to be thought.
d) Name, type and strength of Narcotic Drugs or Psychotropic substances or raw materials to be employed.

2. The Authority shall have the power to reject an application and request amendment, reduce the quantity or weight requested, or exclude certain items from the list of requisition.

6. Issuance of Special Import or Export Permit

1. The Authority shall issue a special license for importation of any Narcotic Drug or Psychotropic Substance or raw materials ifit finds that

a) The substance is included in the National List of Drugs.

b) The substance is necessary to provide medical and scientific needs or other legitimate needs of the country

2. The Authority shall issue a special license for exportation of any locally manufactured narcotic drug or psychotropic substance when the exporting institution obtain special import authorization from the regulatory authority of the importing country.

3. A special Import or Export license for Narcotic drug or psychotropic substance shall be given at most within two working days following application.

7. Import

1. To import Narcotic Drugs and Psychotropic Substances any person shall fulfill the following requirement :

a) Special import permit issued by the authority.
b) Narcotic Drugs and Psychotropic Substances shall import ony by air and packed separately.
c) Invoice only for this purpose.

2. Any person shall attach the following documents with the application to release from the port of entry :

a) Registration certeficate
b) Batch Analysis Certificate (original or copy)
c) Packing List
d) Bill of Loading or Airway Bill
e) Comercial Invoice
f) Pre-import permit certificate

3. The authority shall approve the attached document and given permit at the port of entry.copies of the said certificate of clearance shall be given for revenue and custom authority and the importer.

8. Distribution of Copies of the Special Import Permit

The special license that the authority given to the importer shall be prepared by four copies and then:

1. The original copy (copy1) of the special permit shall be issued by the Authority to the importer. The importer shall transmit this copy to the foreign exporter.

2. The duplicate copy (copy2) shall be forwarded by the Authority to the proper governmental authorities of the exporting country.

3. The triplicate copy (copy 3) shall be forwarded by the Authority to the customs Authority at the port of entry for follows up.

4. The quadruplet copy (copy 4) shall be retained by Food, Medicine and Health Care Administration and Control Authority

9. Special Import or export Permit & Expiration Dat

1. Any special license issued to import or export Narcotic drugs or psychotropic Substances shall be valid only for ninety (90) days and to import or export once.

2. An import or export permit being issued by the authority shall be cancelled provided no shipment has been made and returned to the authority or in theevent that a permit is lost and proven with evidence, the authority shall issue new import or export permit in replacement to the cancelled or lost one.

PART THREE

PRESCRIPTION AND DISPENSING AGAINST PRESCRIPTION

10. Prescription and Dispensing of Narcotic Drugs or Psychotropic Substances

1. Any Medical practitioner who has permitted to hold Narcotic Drugs or Psychotropic Substances should only prescribed by Narcotic Drugs or Psychotropic Substances prescription papers.

2. Dispensing narcotic drug or psychotropic substances only by narcotic drugs or psychotropic substances prescription papers.

3. Any Medical personnel cannot Sell or supply narcotic drugs or psychotropic substances on presentation of a prescription, where he knows that the prescription is forged, unlawfully altered, canceled or expired.

4. Any Medical practitioner cannot supply, sell or help to use narcotic drugs or psychotropic substances unless they are prescribed for him by medical personnel authorized to prescribe.

5. Any Medical practitioner cannot prescribe narcotic drugs or psychotropic substances for himself

6. Any Medical practitioner cannot prescribe narcotic drugs or psychotropic substances without sufficient reason or above the standard dose, even if he has a license.

11. Medical practitioners Entitled to Issue narcotic drugs or psychotropic substances

A prescription for narcotic drug or psychotropic substance may be issued only by an individual practitioner who is authorized to prescribe narcotic drugs or psychotropic substances in which he is licensed to practice his profession.

12. Manner of Issuance of Prescription

1. Any prescription for narcotic drugs or psychotropic substances shall contain the following information:

a) Be dated as of, and the day when issued.

b) Bear the full name, age, sex, address and card number of the patient, diagnosis (ICD code no).

c) It shall bear name, strength, dosage form quantity of the drug; date of prescribing and clear direction for use.

d) Bear the name, address, signature, license number and signature of the practitioner.

e) Bear the name, address, signature of the dispensers.

f) It shall bear the official seal of the Health Institution from which it is prescribed.

2. Prescription papers shall be written with ink or indelible pencil and signed by the Practitioner

13. Dispensing of Narcotic Drugs or Psychotropic Substances

1. Any Medical practitioner cannot supply narcotic drugs or psychotropic substances unless the prescription paper shall not fulfill requirements mentioned as Article 14 sub.article (1) of this directive.

2. A prescription containing narcotic drug or psychotropic substance shall not be dispensed after the elapsing of fifteen days as from the date on which it was issued.

3. Any Medical practitioner should not dispense or supply narcotic drugs and psychotropic substances for Children (under 15), his family or others.

PART FOUR

RECORDS AND REPORTS

14. General

1. Any person, who manufactured, imported, exported or distributed narcotic drugs and psychotropic substances should keep record of his daily activity.

2. Any persone licensed to manufacture, import, and export or distribute narcotic drugs and psychotropic substances or raw material shall send a report about the drugs or raw materials to the authority.

15. Records

1. Any narcotic drugs and psychotropic substances trade institution shall kept records of :

    a) Imported Narcotic Drugs on form NPS/01/A;
    b) Imported Psychotropic Substances on form NPS/01/B;
    c) Exported Narcotic Drugs on form NPS/02/A;
    d) Exported psychotropic substances on form NPS/02/B;
    e) Distributed Narcotic drugs on form NPS/03/A
    f) Distributed psychotropic substances on form NPS/03/B

2. Any narcotic drugs and psychotropic substances manufacturing factory shall kept records of :

    a) Imported and used Narcotic drugs and psychotropic substances raw materials on FormNPS/02/D
    b) Manufactured Narcotic drugs on Form NPS/01/D
    c) Manufactured Psychotropic substances on Form NPS/01/E
    d) Distributed Narcotic drugs on form NPS/03/A
    e) Distributed psychotropic substances on form NPS/03/B

3. Any health institution shall keep records of:

    a) Purchased or donated narcotic drugs or psychotropic substances, on Model 19 or valid goods reciving memo of the inistitution.

b) Distributed narcotic drugs or psychotropic substances to dispensary pharmacies, on model 22 or valid siv of the inistitution.
c) Dispensed narcotic drugs to in-patients, on form NPS/08/A psychotropic substances on form NPS/08/B.

d) Dispensed to outpatients on the grounds of a prescription, narcotic drugs on form NPS/09/A and psychotropic substances on form NPS/09/B.

4. Every drug trade shall keep records of purchased narcotic drugs or psychotropic Substances and all invoices related to them in a chronological file for not less than five Years.

16. Reports

1. Every drug trade inistititions shall report for the authority about:

a) Imported narcotic drugs and psychotropic substanses on form NPS/01/A and NPS/01/B respectively, at the end of every quarter:

b) Exported narcotic drugs and psychotropic substanses on form NPS/02/A and NPS/02/B respectively,at the end of every quarter:

c) Distributed narcotic drugs and psychotropic substanses on form NPS/03/A and NPS/03/B respectively,at the end of every quarter:

d) Raw materials of of narcotic drugs and psychotropic substanses on form NPS/04/A and NPS/04/B respectively at the end of the year.

2. Every manufacturer

a) Manufactured narcotic drugs and psychotropic substanses on form NPS/01/D, NPS/01/E respectively report for the authority at the end of every quarter.

b) Imported narcotic drugs and psychotropic substances on form NPS/02/D, NPS/02/E respectively report for the authority at the end of every quarter.
c) Exported narcotic drugs and psychotropic substances on form NPS/02/A and NPS/02/B respectively report for the authority at the end of every quarter.

d) Distributed narcotic drugs and psychotropic substance on form NPS/03/A and NPS/03/B respectively report for the authority at the end of every quarter.

e) Narcotic drugs and psychotropic substance raw materials on form NPS/04/A, NPS/04/B and NPS/03/D respectively report for the authority at the end of the year.

3. Every Health Institution shall send reports of purchased and dispensed narcotic drugs and psychotropic substances at the end of every year onForms NPS/15/A and NPS/15/B respectively to the respective regional health bureaus.

4. Every Regional health bureaus shall send the summary of all the reports that are collected from health institutions, under their supervision, to the Authority on form NPS/16/A and NPS/16/B until January 31.

5. Every specialized health institution shall send the reports of purchased and dispensed narcotic drugs and psychotropic substances on Forms NPS/15/A and NPS/15/B respectively to the authority or its branches at the end of every year.

PART FIVE

Administrative Measures

17. Suspention and revocation of license

1. The authority shall suspend or revoke the license on any of the following grounds

a) The Institution prohibited by the appropriate organ to engaged on any commercial business.
b) The Institution engaged on activities not allowed to do.
c) Fail to meet the license requirements.
d) In accordance of Art. 6 the licensee found guilty.

2. The authority will inform the concerned bodies when the lice suspended or revoked.

3. The time for special license may prolong upon suffient and evidence based resone.

18. License return

The license shall be returned to the Authority within two (2) working day

1. When the special license suspended, revoked or not renewed
2. upon the death of the licensee
3. When the authority has shown any act which constitutes a threat to the public health or safty.

19. Complaint Handling

Any person whose license suspended or revoked can submit his complaints to be reviewed by the pannal established by the authority in accordance to directive No. 10/2005, with in 30 days from the time when decisen is rendered.

20. Change of decision

A dicision made to suspended or revoked the license shall be changed only when the person fill his complaints in accordance to Art. 20 and accepted.

21. Transfer of Narcotic drugs and psychotropic substances

Any person who ceases to operat as a business or the license suspended or revoked shall sale,distribute or transfer any Narcotic Drugs or Psychotropic substances and prescriptions under his possession to other licensed Institutions within a fixed period of time under the authority permission.

PART SIX

MISCELLANEOUS

22. Storage

Every Health Institution shall be stored Narcotic drugs and psychotropic substances invoices, registers, prescriptions and the like in a strong locked metal cupboard or in a special room the key to which shall at all times remain in the possession of the authorized pharmacy.

23. Disposal

1. Any Narcotic drugs, psychotropic substances or raw materials no longer useful, due to expiry or damage, shall be destroyed in the following manner;

a) Health institutions under regional health bureaus shall apply for the health bureaus or zone and disposed under their direct supervision and get disposal certificate on form NPS/14 and shall report to the authority.

b) Health institutions under the authority or its branch direct supervision shall apply for the authority or its branchs and disposed under their direct supervision and get disposal certificate on form NPS/14.

2. Narcotic Drugs or Psychotropic substances seized in illicit traffic, illicitmanufacture (Clandestine laboratory) and illicit market shall be disposed, in accordance with the International Treaty requirement, and in accordance of the Authority disposal directive.

24. Inapplicable Laws

No directive or practice shall, in so far as it is inconsistent with this directive, be applicable with respect to matters covered by this directive.

25. Effective Date

This directive shall enter into force from the date of signature by the Director General of the Authority

Yehulu Denekew

General Director

Ethiopian Food Medicen & Health care Administration & Control Authority

Annex 1

FORM NPS/01/A

Quarterly Statistics of Imports of Narcotic Drugs

Name of Reporting Organization _____

Address: Region _____ **City/Town** _____

P.O. Box _____ **Tel.** _____

These statistics relates to the _____ **quarter of the calendar year** _____

Ser. No.	Narcotic Drug	Dosage Form	Strength	Quantity				Stock at the end of the quarter	Import Permit / No.	Remark
				At the Beginning of the Quarter	Imported	Locally Purchased	Distributed			

Remark:-Report on the following Narcoticdrugs is required quarterly

1. Morphine
2. Codiene Phosphate
3. Pethidine
4. Fentanyl
5. Methadone
6. Others is present

Annex 2

FORM NPS/01/B

Quarterly Statistics of imports of

Psychotropic substances

Name of Reporting Organization _____

Address: Region _____ City/Town _____

P.O. Box _____ Tel. _____

These statistics relates to the _____ quarter of the calendar year _____

Ser. No.	Psychotropic Substances/ Drugs	Dosage Form	Strength	Quantity				Stock at the end of the quarter	Import Permit / No.	Remark
				At the Beginning of the Quarter	Imported	Locally Purchased	Distributed			

Remark: - Report on the following psychotropic drugs is required quarterly

1. Alprazolam
2. Chlordiazepoxide
3. Clonazepam
4. Diazepam
5. Medazepam
6. Oxazepam
7. Midazolam
8. Pentobarbitone
9. Phenobarbitone
10. Temazepam
11. Other combination drugs containing controlled psychotropic substances

Annex 3

FORM NPS/02/A

Quarterly Statistics of Exports of Narcotic Drugs

Name of Reporting Organization _____

Address: **Region** _____ **City/Town** _____

P.O. Box _____ **Tel.** _____

These statistics relates to the _____ **quarter of the calendar year** _____

Ser. No.	Narcotic Drug	Dosage Form	Strength	Quantity				Stock at the end of the quarter	export Permit / No.	Remark
				At the Beginning of the Quarter	Exported	Manufactured	Distributed			

Remark:-Report on the following Narcoticdrugs is required quarterly

1. Morphine
2. Codiene Phosphate
3. Pethidine
4. Fentanyl
5. Methadone
6. Others is present

Annex 4

FORM NPS/02/B

Quarterly Statistics of Exports of

Psychotropic substances

Name of Reporting Organization _____

Address: Region _____ **City/Town** _____

P.O. Box _____ **Tel.** _____

These statistics relates to the _____ quarter of the calendar year _____

Ser. No.	Psychotropic Substances/ Drugs	Dosage Form	Strength	Quantity				Stock at the end of the quarter	Export Permit/ No.	Remark
				At the Beginning of the Quarter	Exported	Manufactured	Distributed			

Remark: - Report on the following psychotropic drugs is required quarterly

1. Alprazolam
2. Chlordiazepoxide
3. Clonazepam
4. Diazepam
5. Medazepam
6. Oxazepam
7. Midazolam
8. Pentobarbitone
9. Phenobarbitone
10. Temazepam
11. Other combination drugs containing controlled psychotropic substances

Annex 5

FORM NPS/03/A

Quarterly Statistics of distributed

Narcotic Drugs

Name of Reporting Organization _____

Address: Region _____ City/Town _____

P.O. Box _____ Tel _____

These statistics relates to the calendar year _____Quarter of the calendar of the year

Ser. No	Narcotic Drugs	Strength	Dosage form	Date of Issue	Issued to	Quantity Issued	Issuing/ transfer Voucher No.	Remark

Remark: - Report on the following Narcotic Drugs is required Quarterly.

1. Codeine Phosphate
2. Morphine
3. Methadone
4. Fentanyl
5. Pethidine
6. Other Controlled Substances if present

Annex 6

FORM NPS/03/B

Quarterly Statistics of distributed

Psychotropic Substances

Name of Reporting Organization _____

Address: Region _____ City/Town _____

P.O. Box _____ Tel _____

These statistics relates to the calendar year _____Quarter of the calendar of the year _____

Ser. No	Psychotropic substances	Strength	Dosage form	Date of Issue	Issued to	Quantity Issued	Issuing/ transfer Voucher No.	Remark

Remark: - Report on the following Psychotropic Substances is required quarterly

1. Alprazolam
2. Chlordiazepoxide
3. Clonazepam
4. Diazepam
5. Medazepam
6. Oxazepam
7. Midazolam
8. Pentobarbitone
9. Phenobarbitone
10. Temazepam
11. Other combination drugs containing controlled psychotropic substances

Annex 7

Form NPS/02/D

Annual Statistics of Psychotropic and Narcotic Raw Materials

Name of Reporting Organization _____

Address: Region _____ **City/Town** _____

P.O. Box _____ **Tel.** _____

These statistics relates to the calendar of the year _____

Ser. No.	Description of the raw materials	Type of raw materia	Unit	Balance at the beginning of the year	Quantity		Stock at the end of the quarter	Import permit no.	Issuing/ transfer voucher no.	Remark
					Imported	Consumed/Issued				

Remark: - Report on all controlled Narcotic and Psychotropic Raw Materials is required quarterly

Annex 8

FORM NPS/01/D

Quarterly Statistics of Manufactured Narcotic Drugs

Name of Reporting Organization _____

Address: Region _____ City/Town _____

P.O. Box _____ Tel. _____

These statistics relates to the _____ quarter of the calendar year _____

Ser. No.	Narcotic Drug	Dosage Form	Strength	unit	Quantity			Stock at the end of the quarter	Import Permit / No.	Remark
					At the Beginning of the Quarter	manufactured	Distributed			

Remark: -Report of the following Narcotic Drugs is required quarterly

1. Codeine Phosphate
2. Morphine
3. Methadone
4. Fentanyl
5. Pethidine
6. Other Controlled Substances if present

Annex 9

Form NPS/01/E

Quarterly Statistics of Manufactured Psychotropic Substances

Name of Reporting Organization _____

Address: Region _____ City/Town _____

P.O. Box _____ Tel. _____

These statistics Relates to the _____ quarter of the calendar year ___

Ser. No.	Psychotropic substance	Dosage Form	Strength	unit	Quantity			Stock at the end of the quarter	Import Permit / No.	Remark
					At the Beginning of the Quarter	manufactured	Distributed			

Remark:-Report of the following psychotropic substances is required quarterly

1. Alprazolam
2. Chlordiazepoxide
3. Clonazepam
4. Diazepam
5. Medazepam
6. Oxazepam
7. Midazolam
8. Pentobarbitone
9. Phenobarbitone
10. Temazepam
11. Other combination drugs containing controlled psychotropic substances

Annex 10

FORM NPS/08/A

Date_____

DISPENSED AND ADMINISTRED NARCOTIC DRUGS RECORD IN HEALTH INSTITUTION

Name of Health Institution: _____

Serial No. _____

Description of Drug _____ Quantity Issued _____

Ward/Department _____

Chief pharmacist: Name _____ Signature _____

Head Nurse: Name _____ Signature _____

FORM NPS/08/A

Date _____

Name of Health Institution: _____

Serial No. _____

The following is an accurate record of _____

Total quantity _____ each used in ward Department _____

Please fill the following record clearly and neatly.

Date	Hour	Name of patient	Bed No.	Chart No.	Nurse	Dose

Ward physician: Name _____ Signature _____

Ward Head Nurse: Name _____ Signature _____

Annex 11

FORM NPS/08/B

Date_____

DISPENSED AND ADMINISTRED PSYCHOTROPIC SUBSTANCE RECORD IN HEALTH INSTITUTION

Name of Health Institution: _____

Serial No. _____

Description of Drug _____ Quantity Issued _____

Ward/Department _____

Chief pharmacist: Name _____ Signature _____

Head Nurse: Name _____ Signature _____

FORM NPS/08/B

Date _____

Name of Health Institution: _____

Serial No. _____

The following is an accurate record of _____

Total quantity _____ each used in ward Department _____

Please fill the following record clearly and neatly.

Date	Hour	Name of patient	Bed No.	Chart No.	Nurse	Dose

Ward physician: Name _____ Signature _____

Ward Head Nurse: Name _____ Signature _____

Annex 12

FORM NPS/09/A

Record of Dispensed Narcotic Drugs in Dispensary Pharmacy of Health Institution

Name of Health Institution _____

Address _____

Serial No. _____

S.No	Date	Name of patient	Age	Sex	Address	Description of drug	Quantity dispensed	Name of prescriber	Prescription serial No

Remark: Record on the following Psychotropic Drugs is required

1. Codeine Phosphate
2. Morphine
3. Methadone
4. Fentanyl
5. Pethidine
6. Other Controlled Substances if present

Annex 13

FORM NPS/09/B

Record of Dispensed Psychotropic Drugs in Dispensary Pharmacy of Health Institution

Name of Health Institution _____

Address _____

Serial No. _____

S.No	Date	Name of patient	Age	Sex	Address	Description of drug	Quantity dispensed	Name of prescriber	Prescription serial No

Remark: Record on the following Psychotropic Drugs is required

1. Alprazolam
2. Chlordiazepoxide
3. Clonazepam
4. Diazepam
5. Medazepam
6. Oxazepam
7. Midazolam
8. Pentobarbitone
9. Phenobarbitone
10. Temazepam
11. Other combination drugs containing controlled psychotropic substances

Annex 14

Form NPS/04/A

Annual Statistics of Narcotic Drugs

Name of Reporting Organization _____

Address: Region _____ City/Town _____

P.O. Box _____ Tel. _____

These statistics relates to the calendar of the year _____

Ser. No.	Narcotic Drug	Dosage Form	Strength	Quantity				Stock at the end of the year	Remark
				At the Beginning of the Year	Imported	Locally Purchased	Distributed /consumption during the year		

Remark: -Report on all controlled the following Narcotic Drugs isrequired annually

1. Codeine Phosphate
2. Morphine
3. Methadone
4. Fentanyl
5. Pethidine
6. Other Controlled Substances if present

Annex 15

Form NPS/04/B

Annual Statistics of Psychotropic Substances

Name of Reporting Organization _____

Address: Region _____ City/Town _____

P.O. Box _____ Tel. _____

These statistics relates to the calendar of the year _____

Ser. No.	Psychotropic Substances	Dosage Form	Strength	Quantity				Stock at the end of the year	Remark
				At the Beginning of the year	Imported	Locally Purchased	Distributed/consumption during the year		

Remark:-Report on all controlled the following Psychotropic Drugs is required annually

1. Alprazolam
2. Chlordiazepoxide
3. Clonazepam
4. Diazepam
5. Medazepam
6. Oxazepam
7. Midazolam
8. Pentobarbitone
9. Phenobarbitone
10. Temazepam
11. Other combination drugs containing controlled psychotropic substances

Annex 16

Form NPS/03/D

Annual Statistics of Raw Materials

Name of Reporting Organization _____

Address: Region _____ City/Town _____

P.O. Box _____ Tel _____

Ser. No.	Narcotic or Psychotropic raw materials	Type of raw materia	Unit	Balance at the beginning of the year	Quantity		Balance at the end of the year	Remark
					Imported	Consumption during the year		

Remark: -Report on all controlled Narcotic and Psychotropic substance raw materialsis required annually

Annex 17

FORM NPS/15/A

Annual Report of Narcotic Drugs

Name of Reporting Health institution _____

Address: Region _____ City/Town _____

P.O. Box _____ Tel. _____

These statistics Relates to the calendar year _____

Ser. No.	Narcotic Drug	Dosage Form	Strength	Balance at the Beginning of the Year	Quantity purchased during the year	Purchased from	consumption during the year	balance at the end of the year	Remark

Remark: -Report on the following Psychotropic Drug is requiredAnnuallyat the end of December.

1. Codeine Phosphate
2. Morphine
3. Methadone
4. Fentanyl
5. Pethidine
6. Other Controlled Substances if present

Annex 18

FORM NPS/15/B

Annual Report of Psychotropic Substances

Name of Reporting Health Institution _____

Address: Region _____City/Town _____

P.O. Box _____ Tel. _____

These statistics Relates to the calendar year _____

Ser. No.	Psychotropic substance	Dosage Form	Strength	Balance at the Beginning of the Year	Quantity purchased during the year	Purchased from	consumption during the year	balance at the end of the year	Remark

Remark:-Report on the following Psychotropic Drug is required annually at the end of December.

1. Alprazolam
2. Chlordiazepoxide
3. Clonazepam
4. Diazepam
5. Medazepam
6. Oxazepam
7. Midazolam
8. Pentobarbitone
9. Phenobarbitone
10. Temazepam
11. Other combination drugs containing controlled psychotropic substances

Annex 19

FORM NPS/16/A

Annual Report of Narcotic Drugs

Name of Reporting Region _____

Address: _____ City/Town _____

P.O. Box _____ Tel. _____

These statistics Relates to the calendar year _____

Ser. No.	Narcotic Drug	Dosage Form	Strength	Balance at the Beginning of the Year	Quantity purchased during the year	consumption during the year	balance at the end of the year	Remark

Remark:-Report on the following Psychotropic Drug is required annually at the end of December.

1. Codeine Phosphate
2. Morphine
3. Methadone
4. Fentanyl
5. Pethidine
6. Other Controlled Substances if present

Annex 20

FORM NPS/16/B

Annual Report of Psychotropic Substances

Name of Reporting Region _____
Address: _____City/Town _____
P.O. Box _____ Tel. _____
These statistics Relates to the calendar year _____

Ser. No.	Psychotropic substance	Dosage Form	Strength	Balance at the Beginning of the Year	Quantity purchased during the year	consumption during the year	balance at the end of the year	Remark

Remark:-Report on the following Psychotropic Drug is required annually at the end of December.

1. Alprazolam
2. Chlordiazepoxide
3. Clonazepam
4. Diazepam
5. Medazepam
6. Oxazepam
7. Pentazocine
8. Pentobrabitone
9. Phenobarbitone
10. Temazepam
11. Other combination drugs containing controlled

Annex 21

Form NPS/14

Ref. No _____
Date _____

Disposal Certificate of Expired/unfit for use Narcotic drugs, psychotropic Substances or precursor chemicals

We here by certify that Narcotic drug(s), psychotropic substance(s) or precursor chemicals enumerated /imported/ stocked in _____ have been destroyed under the direct supervision of inspector(s) of the _____ on

S.No	discription	Unit	quantity	Batch no	Expiry date	MFD	manufacturers	Country of origin	remark

Inspectors Signature Date Signature of authorized person

1. _____ _____ _____ _____
2. _____ _____
3. _____ _____ _____

Note: -One copy of this verbal is sent to Food, Medicine and Healthcare administration and
Control Authority
Original _____
2nd copy _____
3rd copy _____