1. **ABBREVIATIONS**

**FPQC-**Finished Product quality Control

**QC:** Quality Control

**SOP:** Standard Operating Procedure

1. **PURPOSE:**

To make sure that all the finished product are produced according to the national and/or factory standard.

1. **SCOPE:**

This SOP implemented in all product produced by ………………… manufacturing .

1. **RESPONSIBILITIES**

**QC technical head or designated personnel**: is responsible to ensure the safety and quality of all end products on daily basis.

# QC Head: will Monitor the program implementation and take necessary corrective actions to ensure that integrity and quality of the finished product before dispatching to the customer.

# PROCEDURE:

 Quality control of end product and storage

1. Finished product quality control

2. Finished product storage

* 1. **End product quality control**
* Check randomly all end product produced by the company seeing that the products are produced according to national and/or factory standard.
* Take appropriate random sample and check the required parameters.
* Record test findings in registration format
* Take randomly retention sample and stored for the period of the product shelf life and even beyond.
* Organoleptic test should be conducted in relation to labeling and shelf life printing and packaging.
* Reject and stored in designated area if any non confirmed product bring into being.
* Trace back the process and the cause if any failed result or non-confirmed product found.
* Take corrective action as soon as possible for the non-confirmed product produced.
	1. **Finished product storage**
* First check storage area should be clean from any contaminant.
* Implement end product storage procedure to protect cross contamination the end product and ensure safety and quality of the product.
* Keep all information related to end product quality and safety in the proposed format or registration log book.

1. **TRAINING**

All operators and QC personnel’s will be trained on this procedure and related SOP by Quality Control Manager. And the training records will be kept in Quality Control Manager and Plant Managers office.

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| REVISION HISTORY |
| **Revision**  | **Reason for Revision** | **Compiled by** | **Reviewed by**  | **Effective Date** |
| 0 | Initial Release |  | Manufacturing Manager |  |